

COEN FAC 005

Clinical Faculty Policy

Effective Date: April 15, 2016

Reference:

BSU Policy 4290 – Annual Faculty Performance Evaluations

BSU Policy 4490 – Clinical Faculty (*Definition - “Licensed or certified professionals whose primary responsibility involves teaching students in both academic and clinical settings, supervising clinical experiences, and engaging in professionally related community service. While they may, they are not required to participate in research or scholarship activities as part of their regular assignment. They may serve on select committees involving curriculum or program related issues. They are eligible for promotion, but not tenure.”*)

COEN Definitions:

Clinical Faculty:

- Professionals, whose primary responsibility involves teaching students in both academic and work-related settings, supervising work-related experiences, and engaging in professionally related community service.
- May participate in research or scholarship activities as part of their regular assignment.
- May serve on committees involving curriculum or program related issues.
- Are eligible for promotion, but not tenure.

General Workload Distribution Requirements:

60% to 75%	Teaching per semester
10% to 30%	Service
0% to 20%	Scholarship
2% to 5%	Professional Development

Teaching:

Annual teaching expectations are set using the workload policy of each department.

Service:

Interaction between clinical faculty member and the profession he or she represents in its various forms (including but not limited to *industry, research and development activities sponsored by any agency, professional conferences, professional collaborations, and the like*) is expected with the intention of facilitating bi-directional transfer of technology between the program and the profession. Professional service activities may include but are not limited to: supervision of senior design/project courses, arrangement and participation in seminars, supervision of internships, advising and supervising students in grant funded activity, advising students in pursuit of further professional educational opportunities, and other activities that bring students together with their chosen profession.

Clinical faculty members are expected to participate in the Service activities of the department, college or university. Clinical faculty members may be asked to advise students.

Scholarship:

While not required by Boise State University policy (BSU policy 4490), clinical faculty may engage in scholarly activities, and such activities may be part of their workload and will be considered as part of the annual evaluation process for clinical faculty (BSU policy 4290). Scholarship would be defined in the same manner used by each department when defining workload for tenured/tenure-track faculty members.

Professional Development:

Clinical faculty, by the nature of their appointment, must remain current with professional practices. Professional development activities may include, but are not limited to the following:

- Self-directed education
- Attendance at either technical or educational conferences
- Attendance in workshops
- Collaborative research activities
- Course development activities

Limitations on Assignments for Clinical Faculty:

- Clinical faculty may not serve as Chair or Head of a department.
- Clinical faculty may serve as graduate faculty, and may serve as chair of graduate committees pending the approval of both their home department and the Graduate Council.
- Clinical faculty may not hire, nor vote on the hiring of tenure/tenure-track faculty without the approval of their home department; clinical faculty may participate in the hiring process, including the selection of candidates to be interviewed.
- Clinical faculty may participate fully in the hiring process used by their home department when hiring another clinical faculty member, a lecturer, or a staff member.
- Clinical faculty may vote on departmental matters dealing with teaching, both at the undergraduate and graduate levels.
- Clinical faculty may serve on committees at the department, college or university level, as long as those committees do not deal in areas where tenure or tenure-track faculty members may be judged. They may also serve as chair of such committees.
- Voting rights of the clinical faculty members in other matters are determined by the appropriate policies of the university, college, and department.

Annual Evaluation:

BSU Policies 4290 and 4490 call for an annual evaluation of clinical faculty. The chair of the department or the unit head is responsible for the annual evaluation. In these evaluations, the special conditions associated with the position of clinical faculty will be taken into account.

Promotion:

Promotion will be accordance with BSU Policy 4490.